



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, UNITED STATES ARMY, EUROPE, AND SEVENTH ARMY**  
**OFFICE OF THE DEPUTY CHIEF OF STAFF, RESOURCE MANAGEMENT**  
**UNIT 29351**  
**APO AE 09014**

S: 18 Oct 2002

AEAGF-C

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT FY03 Civilian Strength Management Plan

Reference, AR 570-4, Manpower Management, dated 15 May 2000.

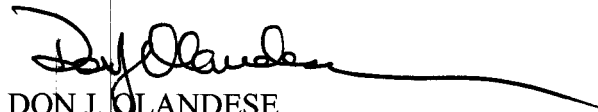
2. In compliance with reference above, HQ USAREUR is directed to establish manpower utilization analysis and evaluation programs for its commands. The civilian Strength Management Plan (SMP) is intended to forecast monthly on-board strength and ensure resourced manning levels are not exceeded. Your SMP should be an integral part of your workforce planning and execution throughout the course of this fiscal year.
3. ASGs/BSBs were transferred to TIM effective 1 Oct 02, and will receive guidance on SMP development from the IMA EURO Manpower section in the September RG.
4. Authorized end strength is based on the latest Resource Guidance, SEP02RG, provided to you on 22 Sep 2002. Issues that cause you to exceed your authorized strength must be addressed in Section 3 of the SMP.
5. Army Family Housing (AFH) data are omitted for FY 03
6. Enclosed is guidance and detailed instructions on how to complete the SMP for FY03. To assist in the preparation of your SMP, the Allocation and Employment Planning Branch website at [www.odcsrm.hqusareur.army.mil/rmmmp/a&epbr.htm](http://www.odcsrm.hqusareur.army.mil/rmmmp/a&epbr.htm) has more information.
7. Request your input on monthly strength projections for the FY03 SMP by 18 Oct 02. Your plan will become part of the total USAREUR SMP to ensure compliance with civilian strength levels throughout FY03. Following review of your plan and coordination at the staff level, we will furnish you either approval or additional guidance.

AEAGF-C  
SUBJECT: FY03 Civilian Strength Management Plan.

8. POC for this action is Mr. Manfred Broda, 370-8610, email [brodam@hq.hqusareur.army.mil](mailto:brodam@hq.hqusareur.army.mil).

FOR THE DEPUTY CHIEF OF STAFF, RESOURCE MANAGEMENT:

Encl as

  
DON J. OLANESE  
Acting, Chief, Manpower Division

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